

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD MEETING  
Tuesday, March 15, 2022  
Wilton-Lyndeborough Cooperative M/H School  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Alex LoVerme, Brianne Lavallee, Jonathan Vanderhoof, Dennis Golding, Matt Mannarino, Tiffany Cloutier-Cabral, Jim Kofalt, Charlie Post and Darlene Anzalone*

*Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Director of Student Support Services Ned Pratt, Technology Director Jonathan Bouley, and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Superintendent Weaver called the meeting to order at 6:30pm.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**III. ELECTIONS/APPOINTMENTS**

**a. Elections**

**i. School Board Chairman**

Superintendent asked for nominations for Chairperson. Mr. Golding nominated Mr. Kofalt and Mr. Mannarino nominated Mr. LoVerme. Superintendent asked the nominees if they wish to talk about why they would like to serve as Board Chair. Mr. Kofalt voiced that we have heard from the community that there are opportunities to reach out more effectively to the community and getting people involved and really taking advantage of that spirit of community we have here. We should be doing more of that and feels we can be doing more communicating as a school board about what we are doing especially celebrating our success. He thinks we have been doing a good job over the past couple of years being good stewards of the taxpayer's money. We are on an upward trajectory with our current business manager. He would like to see that particular effort continue as well. In general, there are opportunities for us to foster excellence and celebrate excellence as well. Mr. LoVerme welcomed the returning members and new member of the Board. He spoke of the last couple of years being tough with COVID and celebrating anything has been tough but it is a good time to celebrate and partner with our Selectman of both towns. He has been here for the students, faculty and community for quite a while now and wants to continue to grow what we have started. We have built a great team and wants to see that continue. He has 2 years left on his term and doesn't plan on going anywhere. Superintendent asked for any Board discussion, none heard. He asked members to each declare their name and which candidate they are voting for.

Mr. Golding voted for Mr. Kofalt. Mr. Post voted for Mr. Kofalt. Mr. Kofalt voted for himself. Ms. Lavallee voted for Mr. LoVerme. Mr. LoVerme voted for himself. Mr. Vanderhoof did not vote for either. Ms. Cloutier-Cabral voted for Mr. Kofalt. Mr. Mannarino voted for Mr. LoVerme. Ms. Anzalone voted for Mr. Kofalt. Resulting in 5 votes for Mr. Kofalt, 3 for Mr. LoVerme with 1 abstention. Mr. Kofalt is Chairman.

**ii. School Board Vice Chairman**

Superintendent turns over the meeting to Chairman Kofalt who asks for nominations for Vice Chair. Mr. Golding nominates Ms. Lavallee, no other nominations heard. Roll call vote taken. Mr. Post votes for Ms. Lavallee. Mr. Golding votes for Ms. Lavallee. Chairman Kofalt votes for Ms. Lavallee. Ms. Lavallee votes for herself. Mr. LoVerme votes for Ms. Lavallee, Mr. Vanderhoof votes for Ms. Lavallee. Ms. Cloutier-Cabral votes for Ms. Lavallee. Mr. Mannarino votes for Ms. Lavallee. Ms. Anzalone votes for Ms. Lavallee. Resulting in unanimous votes for Ms. Lavallee as Vice Chair.

**b. Appointments**

**i. Committees**

**Budget Committee Liaison:** Mr. Vanderhoof would like to step down from this committee. Mr. Golding volunteered.

**Facilities Committee:** Mr. Mannarino, Ms. Cloutier-Cabral and Mr. Vanderhoof will remain on this committee.

**Strategic Planning Committee:** Mr. LoVerme wishes to step down from this committee. It was requested to obtain the goals and objectives for this committee. Chairman Kofalt noted he believes it is a standing committee but we could wait or make note of those who want to be on it. Ms. Cloutier Cabral will remain on the committee and Mr. Kofalt will volunteer (may be temporary) and Ms. Anzalone volunteered.

**Short-term Strategic Planning Committee:** Chairman Kofalt voiced that this committee was largely focused on response to COVID. Consensus was to pull this committee back and recall if needed.

**Negotiations Committee:** It was voiced that the committee stays standing in case there is a reason to meet; contract for WLCTA expires June 2024, contract for WLCSSA expires June 2023. It was asked if everyone is comfortable with having one committee for both contracts vs. two separate committees, no objection heard. When contract time comes up, we can determine if we need two. Mr. Post volunteered and Mr. Mannarino volunteered. Mr. LoVerme will remain on the committee.

**Policy Committee:** Ms. Lavallee and Ms. Cloutier-Cabral will remain on the committee. Mr. LoVerme and Ms. Anzalone volunteered.

**Technology Committee:** Mr. Kofalt, Mr. Golding and Mr. Post will remain on the committee. It was noted this is a good time to join if any members are interested. No additional volunteers heard.

**Finance Committee:** Mr. LoVerme volunteered and Mr. Post, Ms. Lavallee and Mr. Kofalt will remain on the committee.

Ms. Lavallee pointed out that there is a policy regarding public participation (BDE) on committees. This would be for the Facilities Committee. We need to post notice asking interested community members to send notice of interest within 10 days from date posted. The Board will designate the volunteer.

#### IV. PRESENTATION-BILL PREBLE CULTURE & CLIMATE/STUDENT LEADERSHIP

This presentation will be rescheduled.

#### V. ADJUSTMENTS TO THE AGENDA

Superintendent informed members of the following adjustments, removal of Bill Preble's presentation (reschedule to probably 1<sup>st</sup> meeting in May) and Treasurer's Report, addition of resignations and nomination list for 2022-2023. Mr. LoVerme noted the nomination list should be in nonpublic.

*Voting to accept adjustments to the agenda: all aye, passes unanimously.*

#### VI. PUBLIC COMMENTS

The public comment section of the agenda was read.

Mr. Jeff Jones congratulated Mr. Kofalt and thanked Mr. LoVerme for his leadership over the several years. He wanted to speak regarding the culture and climate presentation that was supposed to be presented tonight as he has concerns about the HS and things that are happening here. He is not speaking of any person specifically but worries about the culture in the school. He hears things from parents not just bullying but that there is a lack of respect for administration and teachers. He has heard stories from kids and from several parents who are looking for other options to send their kids to school, himself included. He wants this body to think about this when you are choosing leadership for next year specifically in the HS and wants to see more discipline and accountability for students. The culture has been a little lacking. The District has had a reputation for this for several years and wants to see this change. He asks the Board to think about this when making choices for next year in terms of leadership for the school.

Student Ava Unsworth, 11<sup>th</sup> grade was present and asked Chairman Kofalt what he will do for the school and how he will help the school improve everyday life and improve people's support for the school. How will he help people who have not only been bullied but support those who do not feel comfortable coming to the school or have big support for the school? Chairman Kofalt expressed that he previously spoke about reaching out and involving the community and this is something we need to do more of. We meet; we publish minutes and don't necessarily reach out as often as we should. He thinks that has changed to some extent. He spoke of DJ Garcia who worked with the Superintendent to put together a fundraiser for a scholarship; he got up at district meeting and said we need to use community resources. Chairman Kofalt voiced we need to tell our success stories more often. It came up this year

when we had an improvement in our science scores, that was really great to see and when we have something great to talk about, we should tell the world. As far as people who don't feel comfortable coming to school, personally he will do his best to listen to what people have to say. There is a process to go through when reaching out to administration and the Superintendent in particular when trying to get those issues resolved. He doesn't want to necessarily encourage people to go around that chain of command but we should all be open to listen and work together with a plan and solutions to those problems. It is about staying in communication. Mr. Vanderhoof added that if Ms. Unsworth has suggestions, board member emails are on the website and she should feel free to email any of them about anything. Chairman Kofalt spoke that he met with some Boy Scouts previously, they asked what would be the most helpful thing for board members, and his answer was tell us what is on your mind. The best kind of input they can get is for people to tell them what is on their mind.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment. There was no additional comment

## **VII. BOARD CORRESPONDENCE**

### **a. Reports**

#### **i. Business Administrator's Report**

Ms. LaPlante provided a brief synopsis of what she has been working on. She is pleased to report the district's auditor will be reaching out to her in the next day or two to provide her with the list of recommendations in advance of releasing the report. She is pretty certain she will have that for the April 5 board meeting. She is still working with the Treasurer to finalize numbers, she believes we are almost there but wants to do a final "rundown" before releasing it. She provided the YTD Report; we are looking to be in a good position right now with unspent, uncommitted balances and encumbrances. We were able to close out a lot of PO's that were left open since July and August. The PO's we have outstanding now are contractual or obligatory wages. She has been reviewing requests with the Superintendent to be sure we are maximizing the transparency with taxpayers and making sure what we are buying really fits in line with what was budgeted and not based on what we have left in line items. She is currently going through all the payroll accounts. Some of the payroll and/or benefits lines look over budget but there are offsets on other lines. It is going through and truing up where people should be correctly budgeted within the software program. She does not have any concerns within the wages and benefits portion but is hoping to have a more accurate synopsis to say where we are and provide the history moving forward. She has been working with Mr. Erb to do some walkthroughs in the buildings. We have a life-safety inspection next week. She has been working on projects and ideas to discuss with the Facilities Committee for inclusion in the CIP document, immediate and 5-10 year projects. We did have to have a plumbing company come in and clear significant clogs in the drainage. They "jetted the line" when they were in there but that comes with an unanticipated cost. With the significant power outages, the constant power on an off, caused problems with the heating control system at FRES. The FRES and WLC heating systems are connected digitally. We had \$19,000 budgeted and set aside for a replacement but with the cost of inflammation, it is now \$26,000-\$27,000. We have those projects in mind when looking at projects for YTD. She feels Mr. Erb has a good idea of where we are at and where we are going; he has a great list of vendors. A question was raised if there is any possibility of paying for that project fully or partially out of ESSER funds. Ms. LaPlante confirms no because it has already been programmed for replacement and because of the state of it, it is a subpar product and does not believe going through insurance would be a financial gain for us because of the age of it.

#### **ii. Director of Student Support Services Report**

Mr. Pratt gave an overview of his report, which included a break from having "model" students in preschool during COVID. We did an analysis with current 3-year-olds going into the 4-year-old program and we have good numbers in early intervention going into 3-year old program. He would like to offer 2 model spaces in the 3-year old program and 3 model spaces in the 4 year old. Based on current numbers that could change as early intervention keeps giving us students all through the year but based on current numbers if we added 2 models to 3 year old we would start with 8 students and 9 students in the 4 year old program. We would advertise in both towns through a variety of means including posting notices at libraries and towns, on the website and do outreach to parents. If we got more applications than spaces, we would hold a lottery taking place on Friday, May 20. We are excited with the Boards authorization to do so. He has also previously spoken about increasing tuition in preschool. Currently it is \$150 per month, they have researched other programs in area towns who offer model preschool with special education preschool, and the charge ranges from \$5 to \$6 per hour. He is recommending increasing our charge to \$5 per hour

(previously \$3.75) or about \$200 per month. A question was raised where the revenue goes. Ms. LaPlante responded it helps offset taxation in the general fund, it is classified as program specific but do not use it to net out the expenses. Mr. Pratt confirmed it is open to community members of Lyndeborough and Wilton. A question was raised what is the benefit of increasing the tuition. Mr. Pratt spoke we looked at private preschool which is a huge charge and given what other towns are charging he feels the \$5 per hour charge is very fair. He wanted to ensure the board if a parent came to us with a financial hardship we would work with them and certainly not have a child not attend because of financial hardships. A question was raised if raising the price would deter people from applying. Mr. Pratt responded that he could not answer that; what it costs compared to a private preschool down the street it is a pretty good deal even at the \$200 level/\$50 per week. A question was raised if we accept state reimbursement for families that need it. Mr. Pratt responded we have not in the past but certainly can look into it. It would be a process we would have to go through but can look at it. He clarified that he is recommending this fee schedule and has requested the Board to authorize it or not. A question was raised what would be the harm of not increasing the tuition. Mr. Pratt responded we would run the same program regardless of the pricing; he researched other programs to see where the fee schedules are. Mr. Vanderhoof commented he does not see the benefit. Ms. Anzalone questioned if there is a lottery would you look at 1 student from Lyndeborough and 1 from Wilton. Mr. Pratt responded he would look for guidance from the Superintendent or the Board but he would recommend just an open lottery that way it is fair for all.

*A MOTION was made by Mr. Post and SECONDED by Mr. Mannarino to authorize school administration to offer 2 model student spots in the 3-year old preschool program and 3 model student spots in the 4 year old pre-kindergarten program and authorize school administration to charge \$200 per month tuition for the model students attending the 3 and 4 year old programs.\**

Mr. Vanderhoof spoke that he does not feel it is necessary to increase the fee, but is fine with the program. Mr. Pratt was asked if he feels confident that he will fill the slots at \$200. Mr. Pratt responded we are already getting calls. Ms. Anzalone agrees with Mr. Vanderhoof, if there is not a need to increase it, leave it where it is.

*\*Voting: six ayes; three nays from Mr. Golding, Ms. Anzalone and Mr. Vanderhoof, motion carried.*

### **iii. Director of Technology's Report**

Mr. Post thanked Mr. Bouley and his team for setting up the technology at district meeting it went very well. Mr. Bouley provided some help desk statistics. We are down to 46 open tickets, we have added about 60 monthly. Having a 3<sup>rd</sup> person has been helpful, the process is much faster. We are still seeing a backlog on purchases such as toner and other equipment; it took almost 4 months to get DVD drives for laptops. He is always concerned about getting things here on time. He did a lot of work for setting up district meeting, testing different iterations of set up repeatedly and it worked out but today there were some minor issues. He thought district meeting went well. Regarding the surveys, as of today we have 72 parent responses, 65 staff and 81 students; it closes on Sunday. Email blasts were sent out, notifications and it is posted on the website. We are trying to do a quick press release in the newspaper. We are finalizing our network replacement upgrade program, going through E-rate process through the federal government to get the funds. We received 6 bids from 6 different vendors for our RFP to replace the wireless network, switches and firewalls that will be 60% funded through the federal government and we will be responsible for the balance of 40%. Our current network is at its end of life as of next year and the particular vendor we are using now, does not support it after that, it will stop working and they won't sell you the licenses. He feels this is a bad model in his opinion; we are looking at non-subscription based vendors going forward. That closes the 22<sup>nd</sup> and we have an E-rate consultant we work with making sure we complete the paperwork and it is processed appropriately to ensure we receive the funds. We finished processing the ECF funds to purchase Chromebooks. We ordered them now as they tell us they are in stock. Some other districts are just getting their orders that they placed last summer. The ones we chose are available and waiting in a warehouse for us. We have been going through a lot of software making sure they meet the NH DPA Compliance requirements making sure they are using our data securely. NH is one of the toughest states protecting student and faculty information, which is a good thing. It makes it hard working with other vendors and we have a unique agreement that many vendors will not sign and cannot use them. We have been going through the process making sure we have a signed DPA, it is appropriate for our curriculum and is either free or we have a paid line item for it. He confirmed he received 81 student technology surveys; we pushed out another email today to staff and students reminding them of the deadline. A question was raised regarding E-rate and Mr. Bouley confirmed E-rate allows us to pay for anything that connects our students; Wi Fi, networks and routers

qualify. The existing system is a subscription model where we pay for the gear and pay for the subscription on top of that. He does not like this model. He confirms we have a subscription model that does not pay for new hardware.

## **b. Letters/Information**

### **i. Update Board Member Contact List**

Superintendent asked to let Ms. Fowler know by the end of the week if you have any changes. She will update the list and send it back out. It was noted board member stipend forms will come out in September, it is for FY 23.

## **• RESIGNATIONS**

Superintendent reviewed the following resignations, HS social studies teacher Victoria Schauer, HS English teacher Margaret Dwyer, and Food Service Director Erin Smith. Ms. Schauer and Ms. Dwyer will stay until the end of the year and Ms. Smith will leave on April 1. We are in the process of trying to fill the food service position. We have it posted and have received 3 applicants, one who was scheduled for an interview and backed out, one who is coming in tomorrow and one we still need to schedule. Two have a school background and one has a nursing home background this is the one who has since backed out.

## **VIII. CONSENT AGENDA**

### **i. Treasurer's Report**

This agenda item was removed.

## **IX. YTD REPORTS**

Ms. LaPlante spoke that she briefly went over the YTD reports during her Business Administrator Report and will gladly answer any questions.

## **X. REVIEW SAFE RETURN TO SCHOOLS PLAN**

Superintendent provided a new draft with plan changes that follow guidelines of the Dept. of Public Health (DPH) Centers for Disease Control and Prevention (CDC). We are communicating to DPH any positive cases, tracking data and will update it on a weekly basis. We are no longer implementing targeted mask mandating. We will continue some of the mitigating measures, as they are common sense like cleaning, promoting good hygiene and communicating home. The data is showing we are moving from where we were. We have had zero outbreaks after February break. This is the first time since July that the data for positive cases is suppressed; he believes that number is 5 when the data gets suppressed. This is good news for the state and the district and we are walking it back as much as we can. There will be positive cases and will be protocols for that.

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Lavallee to accept the Back to School Plan Update as written. \*\**

A question was raised what does the state require from us at this point. Superintendent responded isolation and quarantine is still in place, with masking for 5 days, that has not changed but there have been significant changes to clusters. At this point, masks are not an option unless DPH directs us to; I have not heard of a cluster in 2-4 weeks. What is written into the plan is what the state is requiring us to do. A question was raised, at what point could we just get rid of this entirely. Superintendent responded we don't need this in place but it is a good reminder in case something comes up, and mostly it is common sense. We could just leave isolation and quarantining in the plan and would still be consistent with DPH. We could actually remove that too, it is not required that we post it. Ms. LaPlante voiced we may want to make sure that it is not a condition of ESSER funding. Chairman Kofalt questioned if it is still a DOE requirement; he doesn't know if that means we develop a plan, maintain it or develop a plan and it is done. It was asked if the vote can wait until that information is received and anything else that may pertain to it. Mr. LoVerme will not be withdrawing his motion. Ms. Lavallee expressed we need to do away with the old plan that is no longer in compliant and if we need to make changes later we can do that. Mr. Vanderhoof commented he doesn't see the harm waiting until they have all the information to make any changes to it.

*\*\*Voting: eight ayes; one nay from Mr. Vanderhoof, motion carried.*

It was requested to put this on the agenda for the next meeting to review the information gathered.

## **XI. POLICIES-2<sup>ND</sup> READ**

273 **i. EEAEA-Mandatory Drug and Alcohol Testing-School Bus Drivers and Contracted**  
274 **Carriers**

275 **ii. EEAEA-R-Drug and Alcohol Testing for School Bus and Commercial Vehicle**  
276 **Drivers**

277 Ms. Lavallee reported there have been no changes since the first reading.

278  
279 *A MOTION was made by Mr. Post and SECONDED by Mr. Golding to accept policy EEAEA-Mandatory Drug and*  
280 *Alcohol Testing-School Bus Drivers and Contracted Carriers and policy EEAEA-R- Drug and Alcohol Testing for*  
281 *School Bus and Commercial Vehicle Drivers both as written.*

282 *Voting: all aye; motion carried unanimously.*  
283

284 **XII. ACTION ITEMS**

285 **a. Approve Minutes of Previous Meeting**

286 *A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. Golding to approve the minutes of March 1,*  
287 *2022 as written.*

288 *Voting: all aye; motion carried unanimously.*  
289

290 **b. Sign MS-22**

291 The MS-22 has been signed.  
292

293 **XIII. COMMITTEE REPORTS**

294 **i. Finance Committee**

295 Chairman Kofalt reported the committee met again and focused on purchasing procedures, it is more about what  
296 practices are commonly used in the district for purchasing. He reported Ms. LaPlante spoke of it previously about  
297 using blanket PO's to reserve a large portion of the annual budget up front and drawing on that over the course of the  
298 year. That makes it a little harder to carefully control expenditures. Ms. LaPlante added when doing research in FY  
299 20 the business administrator had directed the Principals and program administrators to do blanket orders to lock up  
300 expenses so the school board would have a better idea of what the fund balance was and that never changed. When  
301 she got here, she saw a bunch of PO's that are open and this does not necessarily follow the purchasing policy. She  
302 discussed with the Finance Committee tightening that up. Purchase orders should have parameters and authorizations  
303 based on actual need and not a forecasted need unless it is something large like heating elements that we have for  
304 WLC and FRES. As soon as the contractual obligations are confirmed, we should enter the PO. It will require some  
305 work at the building levels, it is a new process but she has been working with Principals and staff letting them know  
306 this will be coming. We will see if we can get some collaboration amongst the schools to buy bulk supplies rather  
307 than segregate for each school. Chairman Kofalt added part of that practice would be to leave blanket purchase  
308 orders in place for immediate needs such as someone needing to pick up supplies at a hardware store. Ms. LaPlante  
309 noted another piece she discussed with the committee was tightening up the accounts payable process. Currently all  
310 invoices go to accounts payable and if we are tightening that up on the front end we need to make sure we close it on  
311 the other end to make sure that invoice matches the need of what the district really needed instead of a deviation. It is  
312 not with malice on anyone's part, sometimes you cannot get the produce you need and you get the next best thing.  
313 We are looking to tighten up that process as well. Chairman Kofalt reported the committee also discussed financial  
314 formats; the YTD Reports are very consistent and accurate this year. The month to month is probably a lot of work  
315 and probably not the highest priority right now. We spoke briefly about the idea of pre-purchasing items that may be  
316 difficult to get or rapidly increasing in price; Ms. LaPlante was going to explore that a bit. He spoke about the  
317 manifests; the process is that we need 2 member signatures, one from each town and Ms. Blood sends out an email  
318 letting you know they are ready for signature and often has to chase down board members because no one has come  
319 yet. He would like the Board to develop a system to be more responsive to it so that it just gets done. The proposal is  
320 to put forward a schedule and sign up in well in advance. He recommends orienting members that have not signed  
321 manifests before. You are reviewing invoices checking to be sure that things are accurate. He frequently has  
322 questions when he does it and wants to know more about what he is signing. There is a responsibility to look at what  
323 you are signing and some orientation may be helpful. We will get a sign-up sheet; the need is about 2-3 times a  
324 month and one person per town. He volunteers to do this Friday and Mr. Post volunteered to go to the SAU  
325 tomorrow to sign. A question was raised how many district credit cards are there. Ms. LaPlante responded less than  
326 five; they are very restricted there is one at WLC, one at the business office and one or two elsewhere. At the  
327 building level, they typically call the business office to get the information. The card is signed out and tracked and  
328 invoices are matched. She reviewed the process. Mr. LoVerme noted he would like to see more control on this Ms.

LaPlante added there is a log of who has cards but does not have all of that information tonight. Chairman Kofalt noted when we sign the manifests we have the opportunity to look at that.

#### **XIV. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

No public comment was heard.

#### **XV. SCHOOL BOARD MEMBER COMMENTS**

Chairman Kofalt welcomed Ms. Anzalone.

Ms. Anzalone thanked everyone and noted she will have many questions. She is interested in going into the schools and getting to know teachers, communicating and looking for guidance on the right way to do this, she doesn't want to overstep but wants to do it respectfully and understands there may be procedures for this. She thanked the student who spoke this evening and she is open to talking to students and addressing any concerns they or staff may have.

Mr. Mannarino thanked Mr. LoVerme for his service as Chairman, and congratulated Chairman Kofalt on his election and welcomed Ms. Anzalone. He thanked the student for speaking and voiced appreciation for the feedback. He added all board member emails are available and feel free to reach out.

Ms. Cloutier-Cabral welcomed Ms. Anzalone and let her know the Principals are good with helping you navigate at the schools; you can just reach out to them. Mr. Geoffrey Allen chatted in that there is a PTO meeting on the 21<sup>st</sup> at FRES. Ms. Cloutier-Cabral is looking forward to a new year.

Mr. LoVerme welcomed Ms. Anzalone. He asked the student present to come to meetings and bring her friends, the more students we can hear from the better we are.

Ms. Lavallee congratulated those who won elections, Ms. Anzalone, Ms. Cloutier-Cabral and Mr. Golding. She was impressed with the technology at district meeting and thanked Mr. Bouley who did an excellent job. She thanked Ms. Ryan who is district clerk and does all those behind the scenes things; she is an unsung hero. She congratulated Chairman Kofalt and thanked Mr. LoVerme for all his work as Chairman.

She thanked the public; it was nice to see more people online. It was great to hear public comments, thanked the student for coming, and asked her to email the board if she wants to add more specifics and it would be great to have more student input on a regular basis.

Mr. Post thanked Mr. LoVerme for his service as Chair. He noted they served together for the last 5 years and he was a steady hand in some tough times. He congratulated Ms. Anzalone, Ms. Cloutier-Cabral and Mr. Golding for their wins. He looks forward to a fresh start in the New Year.

Chairman Kofalt thanked Mr. LoVerme for his service to the district. He welcomed Ms. Anzalone and congratulated those who are returning. He spoke of the "reading day" (when they are asked to read to students) he did it last year and thanked those who arrange this. He believes it is coming up again on April 8, an email was sent out. He encourages others to participate. The local library will provide you with age appropriate materials. It is a fun thing and a great way to connect with schools.

#### **XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (B) (C)**

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Mannarino to enter Non-Public Session to discuss personnel matters RSA 91-A: 3 II (A) (B) (C) at 7:53pm.*

*Voting: via roll call vote, nine ayes, motion carried unanimously.*

#### **RETURN TO PUBLIC SESSION**

The Board entered public session at 9:12pm.

*A MOTION was made to accept the nomination list/slate as presented by Mr. LoVerme and SECONDED by Ms. Anzalone.*

*Voting: seven ayes; one nay from Mr. Vanderhoof, one abstention from Mr. Mannarino, motion carried.*

A brief discussion was had regarding the presentation scheduled for this evening by Mr. Bill Preble; it was suggested to provide additional materials other than what has been received. It was noted Mr. Preble has done work with staff regarding culture and climate, which is a WLC goal outlined in the previous NEASC visit. He has provided staff professional development and the student leadership team is working on culture and climate.

*A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Mr. Mannarino. Voting: eight ayes; one abstention from Ms. Anzalone, motion carried.*

#### **XVII. ADJOURNMENT**

*A MOTION was made by Mr. LoVerme and SECONDED by Mr. Mannarino to adjourn the Board meeting at 9:16pm.*

*Voting: all ayes; motion carried unanimously.*

*Respectfully submitted,  
Kristina Fowler*